Design@Work is the design course for non-designers. A course focusing on enabling you to accomplish design tasks without years of design training. We supply you with a selection of beautiful work related design templates, teach you a simple set of working design skills and instruct you how to use Adobe InDesign so that you may apply designs to our templates.

If your job role or business relies on you to be a little bit of a designer yet you have no intention of becoming a fully fledged designer or you are an employer that does not have a design budget you may have an employee you would like to train up, Design@Work is for you.

Entirely online and self paced you can fit it in at work, around work, when you want.

You will have access to the course for 12 months. You may use the design templates at your leisure or when your work requires that special design job. The course can be completed in a much shorter period, however, if you prefer to go at a leisurely pace, you can dip into the resources and learn what you need, when you want.
We supply you with some great knowledge in Typography, Colour, Design Briefs, Sourcing Content even how to source and access your company’s existing resources. Then we show you how to apply your ideas to our beautiful design templates. You will be taught to use Adobe InDesign from the ground up, in a step by step manner.

**FREE YOURSELF FROM WORD**

*Word* and *PowerPoint* were not made to be design tools. Even the best designer would get a very average design result using these programs. Good results need the right tools.

**WHY ADOBE INDESIGN**

InDesign is what we call a ‘multi page layout program’. This means that you can create a design that has one or more pages. InDesign is great for type and can also accept what we call vector and pixel based graphics. Which are fancy words for graphics and images.

InDesign is very intuitive and can be used from a beginner to a professional level. This means that using InDesign on a regular basis will expand your skills. You can use it in the future to create your own designs. That’s tons of scope and lot’s of creative possibilities. We like that!

Students in Australia, NZ, Europe and Asia Pacific (excluding Japan) are eligible to receive the student discount for the Adobe Creative Cloud required to complete this course. We will let you know how to go about this upon enrolment.
Check out our latest frothy coffee prepared by our expert baristas, yum yum! Our staff are trained by a grand master at his super secret plantation.

Relax with a cuppa, pick up some reading or enjoy the wifi.

1000 Your Address, Goes, Here, SA 138495
1000 King St, Newtown Sydney, SA 138495

@cafeavalon
www.cafeavalon.au

AUTHENTIC COFFEE

CAFE AVALON

www.website.com

More Amazing Things!
Tell people all about it here.

This is where you can tell people about the latest things your business is up to. Use this space for a great story. There's enough room here for a nice short and snappy paragraph.

www.yourwebsite.com

An Amazing Thing Just Happened
Tell people all about it here.

This is where you can tell people about the latest news, what your business is up to, new products, sales etc. Use this space for your best story. There's enough room here for a nice short and snappy paragraph.

Say Something here.

Say Something Here.

www.company.com

Awarded Best Accountants

Company Accounts are pleased to accept the honour of Chartered Accountant of The Year. After helping over 300 businesses achieve financial success and stability in the past year, we are pleased to accept this prestigious honour from the CAOTY.

www.company.com

With Financial Advice

Let Company Accounts help your business maximise its potential today. Talk to us today to find out how we can help you to reduce overheads, take control of taxes and put your business in great shape to compete.

Maximise Your Profits

Increase Your Profits.

TEMPLATES

Nothing is left to chance, with our templates you cannot go wrong! Choose from a set of Services or Goods related templates; Business Cards, Flyers, Newsletters, Brochures, Letterheads and even a personal Mood Board for the presentation of your ideas. We regularly add to templates, so let us know if there is something you need.
As you use your templates for work we will also be teaching you lots of other cool design stuff too, so here is the course broken down:

- An introduction to desktop publishing.
- Preparation and **design thinking**.
- Using branding guidelines and gathering resources.
- Creating **Design Briefs** and **Style Guides**
- Using real world design resources
- How to deal with other designers
- How to create **InDesign documents from scratch**.
- How to quickly set up InDesign.
- Using Tools and Menus.
- Working with **Images** and **Type**. Bought and owned.
- Working with **Colour** and ready-made colour tools.
- How to create documents with **impact**.
- Using templates for **quick** design.
- How to make your own templates for **repeatable, refined layouts**.
Even though most people will be doing the course for the Design@Work set of skills, we do have a completely optional choice for students to submit a set of 3 designs, their briefs and a few other pieces of evidence as assessments. Successful completion of these assessments will achieve a Certificate of Completion accompanied by a Nationally Accredited Statement of Attainment.

The following 5 Units of Competency listed make up the Statement of Attainment:

- ICPPRP224 Produce pages using a page layout application
- CUAPPR401 Realise a Creative Project
- CUAGRD301 Prepare Files for Publication
- BSBITU404 Produce Complex Desktop Published Documents
- CUADIG304 Create Visual Design Components

The decision to submit assessments is completely optional. You may decide not to submit assessments at all; this is entirely your choice. This course is designed to give you a great set of Design@Work skills. If you don’t want to bother handing in assessments that’s perfectly fine; we won’t harass you for assessment submissions.

If you would like to undertake assessments, when you are ready to submit them we will direct you to complete a few quick questions and officially enrol you in the assessment part of the course.
You can enrol any day of the year. As we are online and training is self paced, there is no pressure. Enrol when you are ready to start, from anywhere in the world.

If you would like to chat or email, feel free to get in touch

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International +61 1300 655 485
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There will be prompts and help in your course to guide you through the process, super easy! Assessment submission can happen any time you are ready to submit. There are no additional charges if you do decide to submit your assessments. Naturally, the only requirement is that you submit within the year that you are enrolled. Your course will remain open to you for one whole year regardless of whether you submit early or later on in your enrolment period. Wow that’s a lot of time to get a lot of templates done and learn some great skills!
Head to the Enrol page of our website to enrol in Design@Work
http://www.thegraphicdesignschool.com/enrol

If you need a quote for your employer, please email us and we will promptly send you one. Once enrolled you will receive a tax invoice.

**Payment Plans**

$1500 upfront full fee
$550 per month for 3 months
$300 per month for 6 months

Note: You have a 7 day full refund period while you review your Module 1 and the Schoolyard, if for any reason you decide that the Design@Work course is not for you within that time, you may request a full refund.